

RULES & REGULATIONS

Possession of Stall: Exhibitors can start moving in their materials and setting up stalls one day before exhibition at 4.00 pm. Please note that the possession of the stall will not be given till all the dues are cleared by the exhibitor. The exhibitors should get the stall possession certificate from the organisers after clearing all dues.

Vacation of Stalls:

Exhibitors are allowed to remove their exhibits only after official closure of the exhibition on LAST DAY of the exhibition. Goods can be taken out of the venue only after submitting exit pass in duplicate duly signed by organisers. The work of removing the exhibits from the venue must be completed same day. After this period the organisers will be at the liberty to remove the exhibits at the cost and risk of Exhibitors.

Change of Venue and Dates:

- (1) The organizers reserve the right to change the venue, dates and/or duration of the exhibition. In such an event, the obligation of the exhibitor to participate shall remain in force.
- (2) The organizers also reserve the right to change the floor plans and/or location of space allotted or stall no to an exhibitor or exit/entry points, passages, etc anytime before the commencement of erection of the stalls, if in the opinion of the organizer, such changes are necessary.
- (3) Any such changes shall not be sufficient ground for exhibitors to cancel their participation and in case of withdrawal from participation, no refund will be permissible.

Cancellation:

The organizers reserve the right at all times to change the dates of the exhibition or cancel for reasons beyond their control.

General:

- (1) Exhibitors are not allowed to use space/passage other than allotted to them. Similarly, exhibitors will not be allowed product demonstrations which will cause objectionable odors or play stereo equipment disturbing other stall holders. The organizers will decide as to what constitutes a nuisance and their decision will be binding on the exhibitors.
- (2) The organizers will do their best to ensure supply by contractors, but shall in no circumstances the organisers will be responsible, if such services cease to exist.
- (3) Participants will keep and maintain fire-fighting equipments within their stall as per safety regulations. Making arrangements for fire extinguishers is the responsibility of the individual participants
- (4) Organisers are not responsible for any Octroi exemption & formalities if the same is not sanctioned by the local authority even after the serious efforts are made.
- (5) Exhibitors are not allowed to put the banners outside their allocated stall.
- (6) Space allocated can not be sublet or shared.
- (7) The stall allotted is meant for display and demonstration of products. No actual sales can be made from the stalls.
- (8) Any verbal agreement concerning any particular clause/ rule of this contract or the Exhibition are not valid unless confirmed in writing.
- (9) Exhibitors requiring extra electrical load, compressed air, extra furniture, logistic help etc. ,have to intimate organisers along with space booking form.
- (10) Exhibitors or their agents shall not deface any part of the exhibit building, the booths, or booth contents or equipment and decor. Under those circumstances, the exhibitor is liable to the owner of the property so damaged.
- (11) All demonstrations or other activities must be confined to the limits of the exhibitor's booth space. Distribution of circulars may be made only within the space assigned To the exhibitor
- (12) Organisers have no smoking policy inside the exhibition area. Exhibitors are therefore requested not to smoke inside the exhibition venue.
- (13) Front of the stall should have appropriate exit (minimum 0.75 m) for the exhibitors/visitors incase of emergency.
- (14) All exhibitors are responsible for the cleaning of stall furnishings, exhibits and the general tidiness of the stall.
- (15) Exhibitors are liable to pay Service Tax as per the prevailing rates.
- (16) Packaging and other materials (LPG cylinder) presenting a fire risk must not be stored in the stands, or on the Expo floor.
- (17) The height of stands is limited to 2.4 mtrs and passage is 3 mtrs wide, so the material brought in the exhibition should not exceed the stand height.
- (18) Exhibitors are reminded that their insurance for goods and exhibits should take effect from the day that the goods are brought to the exhibition venue and should remain in force until their exhibits are removed. Exhibitors are required to take out adequate insurance cover against the kinds of risks they will incur in connection with the Exhibition, especially public liability, all risks on property, employer's liability and personal accident to staff. In addition, exhibitors may also wish to take out insurance for losses and wasted expenditure in the event of the exhibition being abandoned or curtailed.
- (19) Please do not send any stand material and/or literature in the name of organisers or in the name of any member of the organising committee at the venue.
- (20) The height of fabrication on the raw space should not exceed 10 ft. including roof of the stall.
- (21) The organizers will make general security arrangements. However, participants will be responsible for the security of the exhibits and the stall.
- (22) Exhibitors are not allowed to use hazardous chemicals dangerous to building, persons etc.
- (23) The exhibitors bringing heavy machinery should bring plates/concrete slabs to place the machinery in the stall. The same should be informed to the organisers prior to commencement of the exhibition.
- (24) The organisers will ensure the availability of Movers and Packers at the venue however, the exhibitors will have to bear the costs of loading and unloading.
- (25) Any Verbal agreement concerning any particular rule of this contract is not valid unless is confirmed in writing
- (26) The very fact that a Exhibitor/ Speaker participate in the event, it is presumed that he /she, his/ her company has read the rules and regulations formulated by the Organisers and confirmed to abide by them.
- (27) Disputes, if any, shall be subjected to jurisdiction of the courts in Chandigarh only.

RENTAL CHARGES FOR EXTRA FURNITURE & FITTINGS

Item	Indian Exhibitors (Rs.)	Foreign Exhibitor(US\$)
Information Table	400.00	10
Folding Expo Chair	200.00	5
Glass top Showcase	1200.00	30
Spotlight	300.00	8
Plug Point 15A	200.00	5
Tube Light 40 W	200.00	5
Fascia name change	500.00	13

NOTE: Please give your extra furniture requirement along with the Space booking form or email to: additional@industrialexpos.com

ADDITIONAL CHARGES

Services	Indian Exhibitor (Rs.)	Foreign Exhibitor (US \$)	Unit
Power	1200	30	/kW
Compressed Air	6000	150	/conn

BUILT-UP PACKAGE

The Built-up Stall will be constructed of Octonorm system with height of 2.4 mtrs. having white panels. You will be provided with the following furniture and

Stall Size	Table	Chairs	Spot Lights	Power Socket 5A	Waste Bin
2 X 2	1	2	2	1	1
3 X 2	1	2	3	1	1
3 X 3	1	2	3	1	1

Buildup stall package will also include: Fascia Board, with Company Name and Stall No, free listing in Exhibitor's Directory, Stall assembly & dismantling

For more information please contact:

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..... We will be pleased to serve YOU !